



Nursery placement application form

Child's name	
Date of Birth	
Parent's name	
Address	
Home phone	
Mobile phone	
e-mail	

Nursery operating times

	Morning session	Lunch	Afternoon session
Monday	9:00 – 12:00	12:00 – 12:30	12:30 – 3:30
Tuesday	9:00 – 12:00	12:00 – 12:30	12:30 – 3:30
Wednesday	9:00 – 12:00	12:00 – 12:30	12:30 – 3:30
Thursday	9:00 – 12:00	12:00 – 12:30	12:30 – 3:30
Friday	9:00 – 12:00	12:00 – 12:30	12:30 – 3:30

Children can start nursery the term they are 2 ½ years old, we require your child to start with a minimum of two sessions per week.

Fees will be charged at £18 per session and £4 for lunch and are will collected ½ a term in advance. Failure to pay will result in your child being unable to attend the nursery. We will accept cash, cheque or online payment. We also accept payment through Childcare vouchers, however you will need to set these up in advance and modify your payment schedule to ensure deadlines are met.

We will complete the slip below and contact you via post or e-mail to let you know if your application is successful or not. If the application is successful we will contact you, offering you a visit to come and see the nursery in action.

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Parent/carers request reply slip

Date application received:			
Child's name:		D.O.B	
Proposed start:	Autumn term	Spring term	Summer term
Child's age at proposed start:			(Years & Months)
Nursery start Confirmed for:			
Processed by:		Date:	

